

# **Berkley Public Library Board Meeting Minutes 15 January 2020**

**Present:** Matt Church, Library Director; Carol Hermann, Christopher Rennie, Amanda Rohda, and Mary Jo Armstrong, Board Members; Natalie Price, City Council liaison.

Meeting convened 7:00 p.m.

There were no public comments.

Minutes from 18 December 2019 meeting were approved.

## **Librarian's Report:**

The Library Director presented his reports on programs, services, and staff. Highlights of the report included:

- The library was closed on December 20<sup>th</sup> for staff training. Additionally, Public Safety conducted ALICE training.
- Matt continues to attend bi-monthly department head meetings at City Hall.
- Library programs were well attended this past month, especially the holiday related programs. 278 people attended Santa at the Library sponsored by the DDA; 117 people attended two Storytime with Santa sessions; 63 people participated in the Letters to Santa event; and 28 people attended a holiday craft program. The Tuesday Book club is doing very well with 20 participants as well as the chess club with 25 attendees.
- New this year, the library was a drop off location for the MOMS Club of Berkley diaper drive and for the hat, mitten, and glove drive by Berkley Huntington Woods Youth Assistance.
- One of two annual endowment checks were received from the Community Foundation of Southeast Michigan.
- The International Academy partnered with the library to put on an information night for parents interested in exploring the academy as an option for their student. 24 people attended.

## **Old Business:**

- Past circulation was reviewed. CD circulation is down, but this past December's circulation is the highest it has been so far when compared to previous years' numbers.

## **New Business:**

- The annual report for FY 2018-2019 was reviewed. Downloads and DVDs in general have had the biggest growth.

- The library's media presence is very good, with 2,230 likes on the library's Facebook page. The library was mentioned in local media 65 times (articles).
- Items borrowed by Berkley cardholders at consortium libraries was representative of strong support for the Berkley library's shared system.
- The library was approved to increase the fee charged to patrons who pay for services by credit card to 3%.

### **Update from City Council Liaison:**

- Natalie reported that Aqua Tots will be moving forward to conduct business in the old Farina's location.
- Matters concerning the marijuana ordinance and a point scoring system are still a focus of city council meetings.
- An ethics ordinance is being established in the city of Berkley.
- The agreement with Vinsetta Garage has been postponed.
- New city-wide trainings will occur every other month, which will be implemented starting February 7<sup>th</sup>.

### **Other Matters**

- No other matters discussed.

The meeting was adjourned at 7:50 p.m.

Next meeting – 7 p.m. Wednesday, 19 February 2020

Respectfully Submitted,

Mary Jo Armstrong